

DINGMAN TOWNSHIP BOARD OF SUPERVISORS
JULY 1, 2014 MEETING
AGENDA

1. CALL TO ORDER - Pledge of Allegiance
2. APPROVAL OF MINUTES: June 19, 2014 Meeting
3. OLD BUSINESS
 - a) Bid Opening - Asphalt
 - b) Bid Opening - Treated Salt
 - c) Other
4. NEW BUSINESS
 - a) Bridge Preserve Plans - Authorization to Bid
 - b) Other
5. SUBDIVISIONS / LAND DEVELOPMENTS
 - a) Maple Park Garden Apartments - Final Land Development
 - b) Benarrivato/DeLeon Lot Improvement
6. CORRESPONDENCE
 - a) Robert Corby, PaDEP
 - b) Sally Corrigan, Pike Co. Conservation District
 - c) Miscellaneous Correspondence
7. EMERGENCY SERVICES REPORTS
8. ROADMASTER REPORT
9. SEWAGE/ZONING ENFORCEMENT OFFICER REPORT
10. TREASURER REPORT
 - a) Payment of Bills: \$ 10,013.81 General Fund
\$ 10,466.96 Park & Rec Fund
\$ 5,477.42 Bridge Preserve Trust Fund
 - b) General Fund Balance: \$ 931,367.71
11. PUBLIC COMMENT PERIOD
12. ADJOURNMENT

- ATTENDANCE:** Thomas E. Mincer, Chairman; Dennis L. Brink, Vice Chairman; Kerry W. Welsh, Supervisor; Karen Kleist, Secretary/Treasurer; John H. Klemeyer, Solicitor; Chris Wood, Sewage/Zoning Enforcement Officer; Jim Snyder, Roadmaster; and members of the public and press.
- ITEM NO. 1: CALL TO ORDER** Chairman Mincer called the meeting to order at 7:30 pm opening with the Pledge of Allegiance.
- ITEM NO. 2: APPROVAL OF MINUTES** MOTION was made by Kerry Welsh, seconded by Dennis Brink, and unanimously carried to approve the June 19, 2014 Minutes as presented.
- ITEM NO. 3: OLD BUSINESS**
A) Bid Opening - Asphalt The following bids for pick-up of asphalt materials were received: Leeward Asphalt (Honesdale), \$65.00/ton 9.5mm wearing course and \$57.00/ton 19mm binder course; Hanson Aggregates PA (Lake Ariel), \$66.85/ton 9.5mm wearing course and \$62.50/ton 19mm binder course; Eureka Stone Quarry (Milford), \$67.04/ton 9.5mm wearing course and \$60.70/ton 19mm binder course. Jim Snyder recommended the bid be awarded to Eureka based on their proximity to the Township; in addition to travel time and costs, consideration to the material cooling before it can all be applied needs to be taken. MOTION was made by Dennis Brink, seconded by Kerry Welsh, and unanimously carried to award the asphalt bid to Eureka Stone Quarry due to their proximity to the Township.
- ITEM NO. 3(B): Bid Opening - Treated Salt** The following bids for treated sodium chloride were received: North American Salt, "No Bid" letter; Gargill Salt, \$87.65/ton (delivered). MOTION was made by Kerry Welsh, seconded by Dennis Brink, and unanimously carried to award the treated salt bid to Gargill Salt.
- ITEM NO. 3(C): Other Old Business** There was no Other Old Business at this time.
- ITEM NO. 4: NEW BUSINESS**
A) Bridge Preserve Plans - Authorization to Bid Tom McLane, the Township's Recreation Planner, went over the construction plans and documents with the Board. The plans include the Twin Lakes Road entrance/parking lot and trailhead, Route 6 maintenance entrance, ADA and earthen trails, footbridge through wet area, meadow area with pavilion, concrete pads for trash container and port-a-john, and directional signage. The Board requested that a vault toilet be included as an Add/Alt to the package. MOTION was made by Dennis Brink, seconded by Kerry Welsh, and unanimously carried to authorize to advertise for bids with the inclusion of a vault toilet as an Add/Alt.
- ITEM NO. 4(B): Other New Business** There was no Other New Business at this time.
- ITEM NO. 5: SUBDIVISIONS / LAND DEVELOPMENTS**
A) Maple Park Garden Apartments - Final Land Development: The Board reviewed the final as-built plans and documentation including recommendations from the Township Engineer and recommendation from the Planning Commission for approval conditioned upon PaDEP approval of the installation of the water system and inspection report for same; PaDEP approval of the NPDES permit [system] via accepted Notice of Termination form; the restrictive covenants, Fire Protection Maintenance Agreement, and (Sewage) Maintenance Agreement must be recorded with the approved maps. Solicitor Klemeyer added that approval of the installed sewage disposal system by PaDEP should also be required. Karen Kleist reported that a Bond Agreement in the amount of \$2,000, which would allow for release of maps and certificates of occupancy on the buildings, was approved by the Solicitor, Engineer and Planning Commission, but a check has yet to be received. Chris Wood reported that he made an initial final inspection for the Zoning permit, and while there appears to be some minor issues, they would not impact land development approval. MOTION was made Kerry Welsh, seconded by Dennis Brink, and unanimously carried to approve the Maple Park Final Land Development conditioned upon PaDEP approval of the water system and receipt of inspection report; PaDEP approval of the

sewage disposal system and receipt of inspection report; NPDES bond and Notice of Termination when complete; the restrictive covenants, Fire Protection Maintenance Agreement, and (Sewage) Maintenance Agreement must be recorded with the approved maps; the maps will be signed by the Board of Supervisors following satisfaction of all the conditions.

- B) Benarrivato/DeLeon Lot Improvement: The board reviewed the proposed Sunrise Lake lot improvement and documentation including deeds, letters of adequacy from the County Planning Commission and Township Engineer, and recommendation for approval from the Planning Commission. MOTION was made by Dennis Brink, seconded by Kerry Welsh, and unanimously carried to approve the Antonio Benarrivato and Elaina DeLeon Lot Improvement combining lots 6 & 7, Block 2, Section 4 of Sunrise Lake, to be known as lot 6A.

ITEM NO. 6: CORRESPONDENCE

A) Robert Corby, PaDEP

The Board was in receipt of a letter from Mr. Corby informing that he received a complaint of a malfunction at 100 Buttercup Terrace. Chris Wood informed the Board that the system has been repaired.

ITEM NO. 6(B):

Sally Corrigan, PC Conservation District

The Board was in receipt of a letter from Pike County Conservation District Director Sally Corrigan informing that they are submitting an application under the Marcellus Legacy Fund to continue the baseline groundwater study.

ITEM NO. 6(C):

Miscellaneous Correspondence

The Board reviewed various Miscellaneous Correspondence and had no comments.

ITEM NO. 7:

EMERGENCY SERVICES REPORTS

The Board reviewed the report submitted by DTVFD Chief Bill Mikulak for June. There were 37 fire/rescue incidents and 59 EMS incidents.

ITEM NO. 8:

ROADMASTER REPORT

MOTION was made by Kerry Welsh, seconded by Dennis Brink, and unanimously carried to approve the June 9-22, 2014 Roadmaster Report as presented by Jim Snyder. The Board also authorized the replacement of street signs to bring them into compliance with federal regulations at a cost of \$3140.

ITEM NO. 9:

SEWAGE / ZONING OFFICER REPORT

Chris Wood reported that Lake Adventure's May Discharge Report showed 7 days where sewage entering the plant exceeded 160,000 gpd and 3 days where discharge exceeded 200,000 gpd - May 17th had a total discharge of 407,009 gallons. Average occupancy for the month was 188 units.

ITEM NO. 10:

TREASURER'S REPORT

MOTION was made by Dennis Brink, seconded by Kerry Welsh, and unanimously carried to approve the July 1, 2014 Treasurer's Report, Bill Payment List and General Fund balance, and to sign the checks following the meeting.

ITEM NO. 11:

PUBLIC COMMENT

Solicitor Klemeyer requested an Executive Session to discuss current litigation. There were no comments from the public or press.

EXECUTIVE SESSION

The Board recessed to Executive Session at this time.

ITEM NO. 12:

ADJOURNMENT

There being no further business upon reconvening the regular meeting, MOTION was made by Kerry Welsh, seconded by Dennis Brink, and unanimously carried to adjourn the July 1st meeting.

Respectfully submitted,

Karen Kleist, Secretary/Treasurer

