

**DINGMAN TOWNSHIP BOARD OF SUPERVISORS**  
**JULY 5, 2016 MEETING**  
**AGENDA**

**THERE WILL BE AN EXECUTIVE SESSION IMMEDIATELY FOLLOWING THE  
PUBLIC COMMENT PERIOD TO DISCUSS POTENTIAL LITIGATION**

1. CALL TO ORDER - Pledge of Allegiance
2. APPROVAL OF MINUTES - June 7, 2016 Regular Meeting  
June 21, 2016 Regular Meeting
3. OLD BUSINESS
  - a) Sewage System electrical inspections
  - b) Lot Combination procedures
  - c) Bridge preserve mowing
  - d) Other
4. NEW BUSINESS
  - a) Torres Fire Loss Escrow closeout
  - b) Other
5. CORRESPONDENCE
  - a) Miscellaneous Correspondence
6. EMERGENCY SERVICES REPORTS
7. ROADMASTER REPORT
8. SEWAGE/ZONING ENFORCEMENT OFFICER REPORT
9. TREASURER'S REPORT / SECRETARY'S REPORT
  - a) Payment of Bills: \$ 16,873.99 General Fund  
\$ 504.06 Rec Fund  
\$ 25,505.59 Fire Tax Fund  
\$ 600.00 Bridge Preserve Fund
  - b) General Fund Balance: \$ 1,080,664.64
10. PUBLIC COMMENT PERIOD
11. EXECUTIVE SESSION
12. ADJOURNMENT

- ATTENDANCE:** Thomas E. Mincer, Chairman; Dennis L. Brink, Vice Chairman; Kerry W. Welsh, Supervisor; Karen Kleist, Secretary/Treasurer; John H. Klemeyer, Solicitor; Jim Snyder, Roadmaster; Chris Wood, Sewage/Zoning Enforcement Officer; Bill Mikulak, EMA Coordinator; Mark O'Brien and Joe DeMao, DTVFD; and members of the press and public.
- ITEM NO. 1: CALL TO ORDER** Chairman Mincer called the meeting to order at 7:30 pm opening with the Pledge of Allegiance. He announced that there would be an Executive Session immediately following the public comment period to discuss potential litigation.
- ITEM NO. 2: APPROVAL OF MINUTES** MOTION was made by Kerry Welsh, seconded by Thomas Mincer and carried to approve the June 21, 2016 Minutes as presented; Supervisor Brink abstained as he was not at that meeting. MOTION was made by Dennis Brink, seconded by Thomas Mincer, and carried to approve the June 7, 2016 Minutes as presented; Supervisor Welsh abstained as he was not at that meeting.
- ITEM NO. 3: OLD BUSINESS**  
**A) Sewage System Electrical Inspection** The Board was in receipt of correspondence from Code Inspections Inc that their fee to inspect the electrical components of sewage systems would be \$75/inspection. The Board will be reviewing the information for discussion at a later date.
- ITEM NO. 3(B):  
Lot Combination Procedures** Solicitor Klemeyer did not find any provisions in our ordinances to combine lots by deed; SALDO requires a map and deed to be approved by the Township. Following additional discussion, it was determined to abolish the policy of allowing permits to be issued if properties are combined by deed only; lot combinations must follow the SALDO requirements.
- ITEM NO. 3(C):  
Bridge Preserve mowing** Karen Kleist informed the Board that a more frequent mowing schedule is needed at the Bridge Preserve. When the contractor was there to brush hog the meadow, he also had to go over the lawn area before he could mow because the grass was so high. The Board approved having it mowed more often if needed.
- ITEM NO. 3(D):  
Other Old Business** There was no Other Old Business at this time.
- ITEM NO. 4: NEW BUSINESS**  
**A) Torres Fire Loss Escrow Closeout** Karen Kleist informed the Board that since the property is now completely cleaned up, the remaining escrow funds need to be returned to Mr. Torres. Solicitor Klemeyer noted that we should receive approval of the payment made to the contractor prior to releasing the check. MOTION was made by Dennis Brink, seconded by Kerry Welsh, and unanimously carried to authorize the final release from the Torres Fire Escrow in the amount of \$3,273.54 plus accrued interest to Mr. Torres, and that the check not be released until Mr. Torres has approved the payment made to the contractor.
- ITEM NO. 4(B):  
Other New Business** There was no Other New Business at this time.
- ITEM NO. 5: CORRESPONDENCE**  
**A) Miscellaneous Correspondence** The Board reviewed various Miscellaneous Correspondence and had no comments.
- ITEM NO. 6:  
EMERGENCY SERVICES REPORTS** DTVFD Chief Mark O'Brien reported that there were 31 Fire and 70 EMS dispatches in June.
- ITEM NO. 7:  
ROADMASTER REPORT** MOTION was made by Kerry Welsh, seconded by Dennis Brink, and unanimously carried to approve the June 20 to July 3, 2016 Roadmaster Report as submitted and presented by Jim Snyder. Jim informed the Board that there are vehicles bypassing the stop sign on Conashaugh Road by traversing the old roadbed from the beginning of the 90 degree curve to where the road used to

enter SR2001 prior to the intersection redesign. The old roadbed is now a grassy area. Jim wants to install a large arrow warning sign at the curve, but is afraid that it will just be run over to use the "shortcut". He asked if we can install a guiderail (logs or rocks would probably not be appropriate) to keep people on the designated roadway. The Board will think about it to determine the best course of action.

**ITEM NO. 8:  
SEWAGE / ZONING OFFICER REPORT**

Chris Wood only has Executive Session items to discuss.

**ITEM NO. 9:  
TREASURER'S REPORT**

MOTION was made by Kerry Welsh, seconded by Dennis Brink, and unanimously carried to approve the July 5, 2016 Treasurer's Report, Bill Payment List, and General Fund balance, and to sign the checks following the meeting.

Karen Kleist asked the Board if they were interested in pursuing grants for additional development at the Township Park; if so, what do they feel should be done next. The Board indicated that the proposed Pavilion and walking trails should be the next phase.

**ITEM NO. 10: PUBLIC COMMENT**

Bill Mikulak suggested that the Township consider improvements to the park entrance to make it more noticeable to drivers. Many people pass by without even noticing it.

**ITEM NO. 11: EXECUTIVE SESSION**

The Board recessed to Executive Session at this time.

**ITEM NO. 12: ADJOURNMENT**

There being no further business after reconvening the regular meeting, MOTION was made by Kerry Welsh, seconded by Thomas Mincer, and unanimously carried to adjourn the July 5th meeting.

Respectfully submitted,

Karen Kleist, Secretary/Treasurer