

DINGMAN TOWNSHIP BOARD OF SUPERVISORS
JUNE 7, 2016 MEETING
AGENDA

**THERE WILL BE AN EXECUTIVE SESSION IMMEDIATELY FOLLOWING THE PUBLIC COMMENT PERIOD
TO DISCUSS CURRENT AND POTENTIAL LITIGATION**

1. CALL TO ORDER - Pledge of Allegiance
2. APPROVAL OF MINUTES - May 17, 2016 meeting
3. OLD BUSINESS
 - a) Delaware Plaza Traffic Mitigation
 - b) Springbrook Road Paving Bids/Award
 - c) Other
4. NEW BUSINESS
 - a) Loeb Fire Loss - partial Escrow release
 - b) Sewage System Electrical Components
 - c) Other
5. CORRESPONDENCE
 - a) Christine Kerstetter, 2016 CDBG Program
 - b) DCED Northeast Regional Office
 - c) Miscellaneous Correspondence
6. EMERGENCY SERVICES REPORTS
7. ROADMASTER REPORT
8. SEWAGE/ZONING ENFORCEMENT OFFICER REPORT
9. TREASURER'S REPORT / SECRETARY'S REPORT
 - a) Payment of Bills: \$ 23,803.93 General Fund
\$ 2,717.39 Rec Fund
\$ 785.00 Bridge Preserve Fund
 - b) General Fund Balance: \$ 1,141,995.02
10. PUBLIC COMMENT PERIOD
11. EXECUTIVE SESSION
12. ADJOURNMENT

- ATTENDANCE:** Thomas E. Mincer, Chairman; Dennis L. Brink, Vice Chairman; Kerry W. Welsh, Supervisor; Karen Kleist, Secretary/Treasurer; John H. Klemeyer, Solicitor; Chris Wood, Sewage/Zoning Enforcement Officer; Jim Snyder, Roadmaster; Bill Mikulak, EMA Coordinator; Chief Mark O'Brien, Mike LaPadula and Joe DeMao of Dingman Twp. Fire Dept.; and members of the public and press. Supervisor Kerry Welsh was absent.
- ITEM NO. 1: CALL TO ORDER** Chairman Mincer called the meeting to order at 7:30 pm opening with the Pledge of Allegiance. He announced that there would be an Executive Session immediately following the Public Comment Period to discuss current and potential litigation.
- ITEM NO. 2: APPROVAL OF MINUTES** MOTION was made by Dennis Brink, seconded by Thomas Mincer, and unanimously carried to approve the May 17, 2016 Minutes as presented.
- ITEM NO. 3: OLD BUSINESS**
A) Delaware Plaza Traffic Mitigation The Board was in receipt of comments from the Township Engineer, EMA Coordinator and DTVFD Chief following their review of the Traffic Impact Study and plans regarding the roundabout proposed by the developer of Delaware Plaza. All three had safety and flow concerns with a roundabout at that location, and felt that the area would be best served by a traffic signal with turning lanes. The Board also received an email from Supervisor Welsh expressing his opposition to a roundabout. The Secretary was directed to inform PennDOT that Dingman Township is opposed to the roundabout option and would like a traffic signal with turning lanes to mitigate traffic at the intersection of Rt. 739 and Log Tavern Road.
- ITEM NO. 3(B): Springbrook Road Paving Bids/Award** Karen Kleist reported that two bids for Springbrook Road were received - E. R. Linde at \$197,310.25 and Wayco at \$214,186.55. She received an email from the County that they are good with their portion of the cost (\$53,170). John Klemeyer found the bid bonds were in order. MOTION was made by Dennis Brink, seconded by Thomas Mincer, and unanimously carried to award the Springbrook Road Paving contract to the low bidder, E.R. Linde in the amount of \$197,310.25.
- ITEM NO. 3(C): Other Old Business** There was no Other Old Business at this time.
- ITEM NO. 4: NEW BUSINESS**
A) Loeb Fire Loss Escrow Release Karen Kleist informed the Board that Mr. Loeb has requested a partial release to cover the cost of demolition (which was completed) in the amount of \$8,900.00. The balance of escrow funds will be released at completion of the house replacement. MOTION was made by Dennis Brink, seconded by Thomas Mincer, and unanimously carried to release \$8,900.00 from the Loeb Fire Loss Escrow to cover the demolition cost.
- ITEM NO. 4(B): Sewage Systems Electrical Components** The Board was in receipt of a Memo from Chris Wood explaining that sewage regulations have requirements (minimal) for electrical components in sewage systems, but that SEDs are not qualified to inspect them. In addition, they are not covered under the UCC and so are beyond the scope of services of the Township's third-party company. Karen Kleist was directed to see if inspections can be done under the portions of CABD the Township retained when adopting the UCC, and the matter will be further discussed at the next meeting
- ITEM NO. 4(C): Other New Business** There was no Other New Business at this time.
- ITEM NO. 5: CORRESPONDENCE**
A) Christine Kerstetter The Board was in receipt of notification that the County is requesting proposals for funding under it's 2016 COBG Program. No municipalities currently meet the lot-moderate income limits, which greatly restricts or eliminates funding possibilities.

**ITEM NO. 5(B):
DCED Northeast Regional Office**

The Board received an invitation to meet the new Director of DCED's NE Region at the County Conservation District office on June 29, 2016.

**ITEM NO. 5(C):
Miscellaneous Correspondence**

The Board reviewed various Miscellaneous Correspondence and had no comments.

**ITEM NO. 6:
EMERGENCY SERVICES REPORTS**

DTVFD Chief Mark O'Brien reported that there were 28 fire and 74 EMS dispatches in May. They also purchased a 2011 C3500 utility body truck to replace the aging brush truck.

**ITEM NO. 7:
ROADMASTER REPORT**

MOTION was made by Dennis Brink, seconded by Thomas Mince, and unanimously carried to approve the May 9-22, 2016 and May 23-June 2, 2016 Roadmaster Reports as submitted and reviewed by Jim Snyder.

**ITEM NO. 8:
SEWAGE / ZONING OFFICER REPORT**

Chris Wood informed the Board that he is meeting with DEP and Sunrise at the end of the month to go over administrative questions regarding the Section 9 system. He also is still having problems with our website and cannot upload new information.

**ITEM NO. 9:
TREASURER'S REPORT**

MOTION was made by Dennis Brink, seconded by Thomas Mincer, and unanimously carried to approve the June 7, 2016 Treasurer's Report, Bill Payment List, and General Fund balance, and to sign the checks following the meeting.

ITEM NO. 10: PUBLIC COMMENT

There were no comments from the public or press.

ITEM NO. 11: EXECUTIVE SESSION

The Board recessed to Executive Session at this time.

Upon reconvening the regular meeting, MOTION was made by Dennis Brink, seconded by Thomas Mincer, and unanimously carried to retain the services of Pepper Hamilton LLP to file a Proof of Claim in the liquidation proceeding of Lincoln General Insurance Company, in accordance with the Proposal dated May 18, 2016.

ITEM NO. 12: ADJOURNMENT

There being no further business, MOTION was made by Dennis Brink, seconded by Thomas Mincer, and unanimously carried to adjourn the June 7th meeting.

Respectfully submitted,

Karen Kleist, Secretary/Treasurer