

**DINGMAN TOWNSHIP BOARD OF SUPERVISORS**  
**MAY 17, 2016 MEETING**  
**AGENDA**

1. CALL TO ORDER - Pledge of Allegiance
2. APPROVAL OF MINUTES - April 26, 2016 & May 3, 2016 meetings
3. OLD BUSINESS
  - a) Bid Award - Antiskid
  - b) Environmental Education Grant Contract
  - c) Quotes for final cleanup of Fire Loss lot
  - d) Other
4. NEW BUSINESS
  - a) Delaware Plaza Traffic Mitigation
  - b) Delaware Football League Scoreboard
  - c) Other
5. SUBDIVISIONS / LAND DEVELOPMENTS
  - a) Good Shepherd Childcare - Amended Final Land Development
6. CORRESPONDENCE
  - a) Request for Tax Abatement - Leonard Loeb
  - b) Chris Wood
  - c) Miscellaneous Correspondence
7. EMERGENCY SERVICES REPORTS
8. ROADMASTER REPORT
9. SEWAGE/ZONING ENFORCEMENT OFFICER REPORT
10. TREASURER'S REPORT / SECRETARY'S REPORT
  - a) Payment of Bills: \$ 35,638.24 General Fund  
\$ 103.60 Rec Fund
  - b) General Fund Balance: \$ 1,142,059.60
11. PUBLIC COMMENT PERIOD
12. ADJOURNMENT

- ATTENDANCE:** Thomas E. Mincer, Chairman; Dennis L. Brink, Vice Chairman; Kerry W. Welsh, Supervisor; Karen Kleist, Secretary/Treasurer; John H. Klemeyer, Solicitor; Chris Wood, Sewage/Zoning Enforcement Officer; Jim Snyder, Roadmaster; Bill Mikulak, EMA Coordinator; Joseph Hudak, Kiley Associates; Beth Jones, Good Shepherd Childcare Center; and members of the public and press.
- ITEM NO. 1: CALL TO ORDER** Chairman Mincer called the meeting to order at 7:30 pm opening with the Pledge of Allegiance.
- ITEM NO. 2: APPROVAL OF MINUTES** MOTION was made by Dennis Brink, seconded by Kerry Welsh, and unanimously carried to approve the April 26, 2016 and May 3, 2016 Minutes as presented.
- ITEM NO. 3: OLD BUSINESS**  
**A) Antiskid Bid Award** This item was tabled from the previous meeting. The low bid for Antiskid was disqualified as the bid bond was not signed. Jim Snyder stated that the product from the next lowest bidder, Atkinson Materials, was adequate. MOTION was made by Kerry Welsh, seconded by Dennis Brink, and unanimously carried to award the bid for antiskid to Atkinson Material in the amount of \$22.00 per ton delivered.
- ITEM NO. 3(B): Environmental Education Grant Contract** The Board reviewed the contract for the \$3,000 grant for interpretative trail signage at the Bridge Preserve. MOTION was made by Dennis Brink, seconded by Kerry Welsh, and unanimously carried to execute the DEP Environmental Education Grant Agreement.
- ITEM NO. 3(C): Quotes for Fire Loss cleanup** Karen Kleist informed the Board that she obtained three quotes for the final cleanup of the Torres property in Conashaugh. There was a tie for the lowest quote; both Anthony Triplett & Son and Bill & Wayne Enterprises submitted a quote for \$2,400.00. Karen responded that Triplett has done work for the Township in the past, and is also a Township resident. MOTION was made by Kerry Welsh, seconded by Dennis Brink, and unanimously carried to accept the quote from Anthony Triplett & Son in the amount of \$2,400.00.
- ITEM NO. 3(D): Other Old Business** There was no Other Old Business at this time.
- ITEM NO. 4: NEW BUSINESS**  
**A) Delaware Plaza Traffic Mitigation** Joe Hudak, PE, from Kiley Associates was present to make a formal presentation to the Board of a proposed roundabout at the intersection of Rt. 739 and Log Tavern Road. Delaware Plaza - the development causing the need for traffic mitigation at the intersection - is approximately 3 miles south on Rt. 739 in Delaware Township. PennDOT required the Traffic Impact Study to include said intersection; Mr. Hudak completed the study for the developer. The current rating of the intersection is LOS D. The developer has proposed a single-lane roundabout to mitigate the current and post development traffic, raising it to LOS B. Proposed site plans were presented and reviewed by the Board, the Township EMA Coordinator, and officers of the Dingman Fire Department. Concerns raised included adequacy of the roundabout following any future development in the area, potential access limitations to the property across from the bank, safe and timely traversing by emergency fire and ambulance vehicles. Mr. Hudak stated that the Township also has the option of refusing any mitigation. The plans will be reviewed by the Township Engineer prior to the Board offering their comment to PennDOT.
- ITEM NO. 4(B): Delaware Football League Scoreboard** The Parks and Recreation Commission received and forwarded to the Board with a recommendation for approval a proposal from Delaware Football League to relocate their scoreboard from the Delaware Township field to our field. DFL representative Glen DeLeeuw was present and said that the installation (including electric) would be done at the league's expense. They are proposing to put it in the front left corner of the field. MOTION was made by Kerry Welsh, seconded by Dennis Brink and unanimously carried to approve the installation of the scoreboard as proposed following a site review of the specific location.

- ITEM NO. 4(C):**  
**Other New Business**
- There was no Other New Business at this time.
- ITEM NO. 5:**  
**SUBDIVISIONS / LAND DEVELOPMENTS**
- Good Shepherd Childcare Center - AMENDED Final Land Development Plan: The Board reviewed the Amended Final Land Development Plan, including a recommendation for approval from the Planning Commission subject to providing the necessary bond. Solicitor Klemeyer also noted that an Escrow Agreement has not been received. He updated the draft Agreement from approval of the initial land development plans, and copies were given to Beth Jones who was present. MOTION was made by Dennis Brink, seconded by Kerry Welsh, and unanimously carried to approve the Amended Final Land Development Plan dated 4/27/16 subject to receipt of the executed Escrow Agreement and a bond in the amount of \$9,777.00; the signed plans will not be released until the bond and Agreement are received.
- ITEM NO. 6: CORRESPONDENCE**  
**A) Tax Abatement Request - Loeb**
- The Board was in receipt of a Request for a Tax Abatement from Leonard Loeb; the house was demolished due to a fire. There were no objections.
- ITEM NO. 6(B):**  
**Chris Wood**
- The Board was in receipt of a Memo from Chris Wood informing that he recently discovered that his father (deceased for over 10 years) had done sewage design work for at least one sewage system at Mt. Haven at least 33 years ago. He is requesting a determination of whether a conflict exists. Chairman Mincer stated that this item would be discussed under Executive Session following the Public Comment Period prior to making a determination.
- ITEM NO. 6(C):**  
**Miscellaneous Correspondence**
- The Board reviewed various Miscellaneous Correspondence and had no comments.
- ITEM NO. 7:**  
**EMERGENCY SERVICES REPORTS**
- There were no reports at this time.
- ITEM NO. 8:**  
**ROADMASTER REPORT**
- MOTION was made by Kerry Welsh, seconded by Dennis Brink, and unanimously carried to approve the April 25-May 8, 2016 Roadmaster Report as presented by Jim Snyder.
- ITEM NO. 9:**  
**SEWAGE / ZONING OFFICER REPORT**
- Chris Wood reported that he will be attending soils testing for the Sunrise Section 9 malfunction with Sunrise's and PaDEP's soil scientists. There is a problem with our website and he has not been able to upload new information lately. It may take hiring someone (our current IT consultant no longer does websites) to assist.
- ITEM NO. 10:**  
**TREASURER'S REPORT**
- MOTION was made by Dennis Brink, seconded by Kerry Welsh, and unanimously carried to approve the May 17, 2016 Treasurer's Report, Bill Payment List and General Fund balance, and to sign the checks following the meeting.
- ITEM NO. 11: PUBLIC COMMENT**
- Several property owners from the Mt. Haven subdivision with questions regarding the potential sale of the Mt. Haven Resort. The developer (Filone's) still maintain the roads and they understand that the transfer of ownership will include the roads. Chairman Mincer stated he has a conflict as he is involved in the sale. Solicitor Klemeyer explained that the Township does not approve changes in ownership; if new owners want to change the use, a permit is needed. He further explained the different types of permits and processes for them. He continued to provide comments on mostly hypothetical circumstances; he advised the property owners to seek legal counsel.
- ITEM NO. 12: EXECUTIVE SESSION**
- The Board recessed to Executive Session at this time to discuss a personnel issue.

**ITEM NO. 13: ADJOURNMENT**

Upon reconvening the regular meeting, it was determined that Chris Wood does not have a conflict of interest where the Mt. Haven property is concerned.

There being no further business, MOTION was made by Thomas Mincer, seconded by Kerry Welsh, and unanimously carried to adjourn the May 17th meeting.

Respectfully submitted,

Karen Kleist, Secretary/Treasurer