

DINGMAN TOWNSHIP BOARD OF SUPERVISORS
JULY 5, 2017 MEETING
AGENDA

**THERE WILL BE AN EXECUTIVE SESSION IMMEDIATELY FOLLOWING THE PUBLIC COMMENT PERIOD
TO DISCUSS POTENTIAL LITIGATION & PERSONNEL MATTERS**

1. CALL TO ORDER - Pledge of Allegiance
2. APPROVAL OF MINUTES - June 20, 2017 Meeting
3. OLD BUSINESS
 - a) Parks & Recreation Commission Ordinance Amendment
 - b) Parks & Recreation Commission appointment
 - c) Paving Bid Tabulation/Award
 - d) Trail Projects Bid Tabulations/Awards
 - e) Other
4. NEW BUSINESS
 - a) Sewage Permit Denial Appeal Request
 - b) Other
5. CORRESPONDENCE
 - a) PennDOT re: Route 6 Bridge Work
 - b) Miscellaneous Correspondence
6. EMERGENCY SERVICES REPORTS
7. ROADMASTER REPORT
8. SEWAGE/ZONING ENFORCEMENT OFFICER REPORT
9. TREASURER'S REPORT / SECRETARY'S REPORT
 - a) Payment of Bills: \$ 25,659.53 General Fund
\$ 7,966.54 Rec Fund
\$ 5,321.78 Bridge Preserve Fund
 - b) General Fund Balance: \$ 1,180,432.49
10. PUBLIC COMMENT PERIOD
11. EXECUTIVE SESSION
12. ADJOURNMENT

- ATTENDANCE:** Thomas E. Mincer, Chairman; Dennis L. Brink, Vice Chairman; Kerry W. Welsh, Supervisor; Karen Kleist, Secretary/Treasurer; Attorney Robert Bernathy for Solicitor John H. Klemeyer; Chris Wood, Sewage/Zoning Enforcement Officer; Jim Snyder, Roadmaster; DTVFD Chief Mark O'Brien; and members of the public.
- ITEM NO. 1: CALL TO ORDER** Chairman Mincer called the meeting to order at 7:30 pm opening with the Pledge of Allegiance.
- ITEM NO. 2: APPROVAL OF MINUTES** MOTION was made by Dennis Brink, seconded by Kerry Welsh, and unanimously carried to approve the June 20, 2017 Minutes as presented.
- ITEM NO. 3: OLD BUSINESS**
A) Parks & Recreation Commission Ordinance Amendment A duly advertised public hearing was held to consider for adoption an amendment to the Ordinance governing the Parks & Recreation Commission reducing the number of board members from 7 to 5 and adding a provision for the appointment of up to two Alternate Members. MOTION was made by Dennis Brink, seconded by Kerry Welsh, and unanimously carried to adopt Ordinance No. 05-2017, amendment to the Parks & Recreation Commission Ordinance.
- ITEM NO. 3(B): Parks & Recreation Appointment** MOTION was made by Kerry Welsh, seconded by Dennis Brink, and unanimously carried to appoint Glen DeLeew as an Alternate Member to the Parks & Recreation Commission with a three-year term to expire December 31, 2019.
- ITEM NO. 3(C): Paving Bids Tabulation/Award** Two bids for Weber Road resurfacing were received: \$87,470.31 from Wayco, Inc. and \$77,161.24 from E.R.Linde Construction. Attorney Bernathy found the bonds in order, and Jim Snyder is comfortable with the low bidder's work. MOTION was made by Kerry Welsh, seconded by Dennis Brink, and unanimously carried to award the contract for Weber Road resurfacing to the low bidder, E.R. Linde Construction.
- ITEM NO. 3(D): Trail Projects Bids/Awards** The Board reviewed the bids received for the Frank Trail and Park Loop Trail projects and the 'Analysis of Low Bidder' for each project from McLane Associates. May Brothers Landscaping was the low bidder on both projects; Solicitor Klemeyer had reviewed the bonds and found all in order. Karen Kleist added that a mathematical error on the bid for the Park Loop Trail resulted in the total bid being even lower than initially recorded. The complete Bid Tabulation is attached and made part of these Minutes. MOTION was made by Kerry Welsh, seconded by Dennis Brink, and unanimously carried to award the contracts for the Trail Projects to the low bidders as follows: Park Loop Trail to May Brothers Landscaping for a total including the two Add/Alts \$52,180.00 and the Frank Trail to May Brothers Landscaping at \$24,400.00.
- ITEM NO. 3(E): Other New Business** There was no Other Old Business at this time.
- ITEM NO. 4: NEW BUSINESS**
A) Sewage Permit Denial Appeal Request The Board was in receipt of a letter from Attorney Ohliger that his client, Sunrise Lake Section 9 Sewer Assoc., is requesting an Appeal Hearing for the sewage permit application denied by Chris Wood on May 22, 2017, and informing that there is no immediate need to conduct the hearing. Both Chris Wood and Alternate Solicitor Magnotta recommend holding the hearing as prescribed by law. The Board directed the Secretary to arrange the Hearing for the August 1st meeting.
- ITEM NO. 4(B): Other New Business** There was no Other New Business at this time.
- ITEM NO. 5: CORRESPONDENCE**
A) PennDOT re: Rt. 6 Bridge Work The Board was in receipt of a letter from PennDOT informing of proposed bridge work on Rt. 6 just west of Pedersen's Pond and seeking comments and/or concerns. Without knowing the scope of work, it is impossible to relay comments or concerns. More information is needed.

- ITEM NO. 5(B):**
Miscellaneous Correspondence

The Board reviewed various Miscellaneous Correspondence and had no comments.
- ITEM NO. 6:**
EMERGENCY SERVICES REPORTS

DTVFD Chief Mark O'Brien reported that there were 28 Fire and 67 Ambulance dispatches in June. The new ambulance should be coming next week.
- ITEM NO. 7:**
ROADMASTER REPORT

MOTION was made by Kerry Welsh, seconded by Dennis Brink, and unanimously carried to approve the June 19-July 2, 2017 Roadmaster Report as presented by Jim Snyder.
- ITEM NO. 8:**
SEWAGE / ZONING OFFICER REPORT

Chris Wood informed the Board that Har Haven has received a CO for the building permit obtained to remodel the motel rooms; Camp should be starting any day; and shortly following the Camp's occupancy the facility should be available for reservations.
- ITEM NO. 9:**
TREASURER'S/SECRETARY'S REPORT

MOTION was made by Kerry Welsh, seconded by Dennis Brink, and unanimously carried to approve the July 5, 2017 Treasurer's Report, Bill Payment List and General Fund balance, and to sign the bills following the meeting.
- ITEM NO. 10: PUBLIC COMMENT**

No comments were received.
- ITEM NO. 11: EXECUTIVE SESSION**

The Board recessed to Executive Session at this time.
- ITEM NO. 12: ADJOURNMENT**

There being no further business after reconvening the Regular meeting, MOTION was made by Kerry Welsh, seconded by Dennis Brink, and unanimously carried to adjourn the July 5th meeting.

Respectfully submitted,

Karen Kleist, Secretary/Treasurer

JUNE 26, 2017 BID OPENINGS - TRAIL PROJECTS

BIDDER	PARK LOOP TRAIL				BRIDGE PRESERVE
	BASE BID	ADD/ALT #1	ADD/ALT #2	TOTAL	
Leeward Construction Inc. Honesdale, PA	\$ 74,000	\$ 8,000	\$ 15,000	\$ 97,000	N / A
Pioneer Construction Co. Honesdale, PA	\$ 61,795	\$ 2,902	\$ 59,725	\$ 124,422	\$ 56,041
May Brothers Landscaping Milford, PA	\$ 47,780**	\$ 900	\$ 18,480	\$ 67,160**	\$ 24,400
Rutledge Excavating Inc. Tyler Hill, PA	\$ 89,929	\$ 2,800	\$ 9,660	\$ 102,389	N / A

** Mathematical correction: Base bid is \$32,800; total bid is \$52,180