

DINGMAN TOWNSHIP BOARD OF SUPERVISORS
MAY 2, 2017 MEETING
AGENDA

**THERE WILL BE AN EXECUTIVE SESSION IMMEDIATELY FOLLOWING
THE PUBLIC COMMENT PERIOD TO DISCUSS POTENTIAL LITIGATION**

1. CALL TO ORDER - Pledge of Allegiance
2. APPROVAL OF MINUTES - April 18, 2017 Meeting (Tabled)
3. PUBLIC HEARINGS
 - a) Small Properties/Calvary Church Conditional Use (Continuance Requested)
4. OLD BUSINESS
 - a) Pike County Marcellus Mini Grant Agreements
 - b) Thomas J. McLane & Associates Professional Services Agreements
 - c) Other
5. NEW BUSINESS
 - a) FY2015 Liquid Fuels Audit Report
 - b) Electric Generation Supplier Contract Renewal
 - c) Other
6. CORRESPONDENCE
 - a) Disabled Veteran RE Tax Exemptions: D. Gravel; P. Unbehagen
 - b) Miscellaneous Correspondence
7. EMERGENCY SERVICES REPORTS
8. ROADMASTER REPORT
9. SEWAGE/ZONING ENFORCEMENT OFFICER REPORT
10. TREASURER'S REPORT / SECRETARY'S REPORT
 - a) Payment of Bills: \$ 12,240.22 General Fund
\$ 4,432.53 Rec Fund
\$ 597.00 Bridge Preserve Fund
 - b) General Fund Balance: \$ 782,888.23
11. PUBLIC COMMENT PERIOD
12. EXECUTIVE SESSION
13. ADJOURNMENT

REMINDER: NEXT MEETING IS MAY 23, 2017

- ATTENDANCE:** Thomas E. Mincer, Chairman; Dennis L. Brink, Vice Chairman; Kerry W. Welsh, Supervisor; Karen Kleist, Secretary/Treasurer; John H. Klemeyer, Solicitor; Chris Wood, Sewage/Zoning Enforcement Officer; DTVFD Chief Mark O'Brien; and members of the public and press.
- ITEM NO. 1: CALL TO ORDER** Chairman Mincer called the meeting to order at 7:30 pm opening with the Pledge of Allegiance.
- ITEM NO. 2: APPROVAL OF MINUTES** Approval of the April 18th Minutes was tabled to the next meeting as they were not completed.
- ITEM NO. 3: PUBLIC HEARINGS**
A) Small Properties/Calvary Church Conditional Use Hearing The duly advertised public hearing to consider the application of Small Properties to lease two units at Milford Professional Park to Calvary Church. Since churches were not one of the uses included in the original permit, a modification is necessary. The Board was in receipt of a letter from Attorney John Schneider for Small Properties requesting a thirty-day time extension on the hearing process. MOTION was made by Kerry Welsh, seconded by Dennis Brink, and unanimously carried to approve the requested 30-day time extension and to continue the Hearing to June 6, 2017.
- ITEM NO. 4: OLD BUSINESS**
A) Pike County Marcellus Shale Mini-Grant Agreements The Board was in receipt of the grant agreements from Pike County for the awards under the Mini-Grant Program; \$12,825 for the trail at the Park, and \$12,175 for Frank Trail at the Preserve. MOTION was made by Dennis Brink, seconded by Kerry Welsh, and unanimously carried to execute both Grant Agreements.
- ITEM NO. 4(B): Thomas McLane & Associates Professional Services Agreements** The Board was in receipt of proposals from Tom McLane for design, bid documents, etc. for the Trails to be constructed with the County grant funds; \$4,380 for the Frank Trail project, and \$5,805 for the Park Trail project. MOTION was made by Thomas Mincer, seconded by Kerry Welsh, and unanimously carried to approve the Proposals subject to review by the Solicitor, and to be able to sign them outside a meeting when approved by the Solicitor.
- ITEM NO. 4(C): Other Old Business** Karen Kleist informed the Board that the draft Pike County Hazard Mitigation Plan is now available for public review on the County's website.
- ITEM NO. 5: NEW BUSINESS**
A) FY2015 Liquid Fuels Audit Report The Board reviewed the Audit Report conducted by the Auditor General's Office for the FY2015 Liquid Fuels Fund. There were no findings or recommendations. MOTION was made by Thomas Mincer, seconded by Dennis Brink, and unanimously carried to accept the FY2015 Audit.
- ITEM NO. 5(B): Electric Generation Supplier Contract** Karen Kleist provided the Board with pricing from our current supplier, Constellation, for 1, 2, and 3 year terms, as well as pricing available on the PUC website. Constellation's pricing is better and they have been excellent to work with. MOTION was made by Kerry Welsh, seconded by Dennis Brink, and unanimously carried to renew with Constellation for 24 months.
- ITEM NO. 5(C): Other New Business** There was no Other New Business at this time.
- ITEM NO. 6: CORRESPONDENCE**
A) Disabled Veterans Tax Exemptions The Board was in receipt of two Disabled Veterans Real Property Tax Exemption Certifications from the Pa. Department of Veterans Affairs: one for D. Gravel and one for P. Unbehagen. MOTION was made by Dennis Brink, seconded by Kerry Welsh, and unanimously carried to approve the Property Tax Exemptions for D. Gravel and P. Unbehagen.
- ITEM NO. 6(B): Miscellaneous Correspondence** The Board reviewed various Miscellaneous Correspondence and noted that the Tick Borne Diseases Task Force is holding an information session at the Milford Library on May 25 from 10 am to noon.

**ITEM NO. 7:
EMERGENCY SERVICES REPORTS**

DTVFD Chief Mark O'Brien reported that there were 37 Fire and 71 EMS calls during the month of April. There were 10 brush fires, but none were serious.

**ITEM NO. 8:
ROADMASTER REPORT**

MOTION was made by Kerry Welsh, seconded by Dennis Brink, and unanimously carried to approve the April 10-23, 2017 Roadmaster Report as submitted.

**ITEM NO. 9:
SEWAGE / ZONING OFFICER REPORT**

Chris Wood had nothing noteworthy to report.

**ITEM NO. 10:
TREASURER'S REPORT**

MOTION was made by Kerry Welsh, seconded by Dennis Brink, and unanimously carried to approve the May 2, 2017 Treasurer's Report, Bill Payment List and General Fund balance, and to sign the checks following the meeting.

Karen Kleist requested approval of the quote from May Brothers for mowing/trimming at the Bridge Preserve. Annual pricing based on estimated trips should not exceed \$3,200, and is in-line with what we were paying the previous contractor. MOTION was made by Kerry Welsh, seconded by Dennis Brink, and unanimously carried to approve the quote from May Brothers for mowing/trimming at the Bridge Preserve.

Required CDL Supervisor Training is being held in Lackawanna County; closest Karen has seen it. MOTION was made by Dennis Brink, seconded by Kerry Welsh, and unanimously carried to have Jim Snyder attend the CDL Probable Cause training on May 22, 2017.

ITEM NO. 11: PUBLIC COMMENT

A resident from Stonehedge Lane asked what is going on at/with Mt. Haven. Chris Wood informed him that they have a building permit to renovate the motel units. Prior to the permit being issued they were stripping out carpeting, furnishings, etc.

ITEM NO. 12: EXECUTIVE SESSION

The Board recessed to Executive Session at this time.

ITEM NO. 13: ADJOURNMENT

There being no further business after reconvening the Regular meeting, MOTION was made by Kerry Welsh, seconded by Thomas Mincer, and unanimously carried to adjourn the May 2nd meeting.

Respectfully submitted,

Karen Kleist, Secretary/Treasurer