

**DINGMAN TOWNSHIP BOARD OF SUPERVISORS**  
**FEBRUARY 6, 2018 MEETING**  
**AGENDA**

**THERE WILL BE AN EXECUTIVE SESSION IMMEDIATELY FOLLOWING THE PUBLIC COMMENT PERIOD  
TO DISCUSS PERSONNEL MATTERS**

1. CALL TO ORDER - Pledge of Allegiance
2. APPROVAL OF MINUTES - December 19, 2017 Regular Meeting  
January 18, 2018 Regular Meeting
3. OLD BUSINESS
  - a) Zoning Amendment #01-2018 - Screen Room Winterization
  - b) Zoning Amendment #02-2018 - Warehouse Uses
  - c) Other
4. NEW BUSINESS
  - a) 2017 Survey of Financial Condition Report
  - b) Proposed Park Field Use Policy changes
  - c) Proposed changes to Township Fee Schedule
  - d) Other
5. CORRESPONDENCE
  - a) NYC-DEP Dam Emergency Action Plan Updates
  - b) Miscellaneous Correspondence
6. EMERGENCY SERVICES REPORTS
7. ROADMASTER REPORT
8. SEWAGE/ZONING ENFORCEMENT OFFICER REPORT
9. TREASURER'S REPORT / SECRETARY'S REPORT
  - a) Payment of Bills: \$ 18,008.78 General Fund  
\$ 730.25 Rec Fund
  - b) General Fund Balance: \$ 632,718.94
10. PUBLIC COMMENT PERIOD
11. EXECUTIVE SESSION
12. ADJOURNMENT

- ATTENDANCE:** Thomas E. Mincer, Chairman; Dennis L. Brink, Vice Chairman; Edward D. Nikles, Supervisor; Karen Kleist, Secretary/Treasurer; John H. Klemeyer, Solicitor; Chris Wood, Sewage/Zoning Enforcement Officer; DTVFD Fire Chief Mark O'Brien; and members of the public and press.
- ITEM NO. 1: CALL TO ORDER** Chairman Mincer called the meeting to order at 7:00 pm opening with the Pledge of Allegiance. He announced that there would be an Executive Session following Public Comment to discuss personnel matters.
- ITEM NO. 2: APPROVAL OF MINUTES** MOTION was made by Dennis Brink, seconded by Thomas Mincer, and carried to approve the December 19, 2017 Minutes as presented. Ed Nikles abstained as it was prior to his appointment. MOTION was made by Ed Nikles, seconded by Dennis Brink, and carried to approve the January 18, 2018 Minutes as presented. Tom Mincer abstained as he was not present at that meeting.
- ITEM NO. 3: OLD BUSINESS:**  
**A) Zoning Amendment #01-2018 - Screen Room Winterization Program** The Board was in receipt of the Agreement with Lake Adventure Community Association relative the details of and the joint enforcement of the Screen Room Winterization Program; Solicitor Klemeyer approved same. With the Agreement in place, MOTION was made by Dennis Brink, seconded by Ed Nikles, and unanimously carried to adopt Ordinance No. 01-2018, amendment to the Zoning Ordinance establishing the LACA Screen Room Winterization Program and to execute the Agreement with LACA outlining the details of the Program.
- ITEM NO. 3(B): Zoning Amendment #02-2018 - Warehouse Uses** A duly advertised Public Hearing was held upon and consider for adoption a Zoning Amendment adding provisions for Warehouse uses. The Board had received a request from Habitat for Humanity and others proposing projects that would fall under this use. The Amendment was prepared in conjunction with the Township Planner. The Planning Commission recommended adoption of the Ordinance. No public comment was received. MOTION was made by Dennis Brink, seconded by Ed Nikles, and unanimously carried to adopt Ordinance No. 02-2018, amendment to the Zoning Ordinance providing regulations for Warehouse Uses.
- ITEM NO. 3(C): Other Old Business** There was no Other Old Business at this time.
- ITEM NO. 4: NEW BUSINESS**  
**A) 2017 Survey of Financial Condition** The Board reviewed the Report completed by Karen Kleist. MOTION was made by Ed Nikles, seconded by Dennis Brink, and unanimously carried to approve the 2017 Survey of Financial Condition report as prepared for submission to the State.
- ITEM NO. 4(B): Proposed Field Use Policy changes** The Board reviewed the proposed changes to the Township Field Use Policy requested by the Parks & Recreation Commission. Solicitor Klemeyer reviewed and approved the changes. MOTION was made by Ed Nikles, seconded by Dennis Brink, and unanimously carried to approve the updated Field Use Policy.
- ITEM NO. 4(C): Proposed changes to Fee Schedule** Karen Kleist presented a proposed update to the Township Fee Schedule (last done in 2014). The changes include updating Court Stenographer Deposit amounts to be more in line with current charges; minor increases to some fees; and requiring reimbursement of professional fees for sketch plans, rezoning requests, etc. The Board approved the proposed updated Fee Schedule for advertising.
- ITEM NO. 4(D): Other New Business** There was no other New Business at this time.
- ITEM NO. 5: CORRESPONDENCE**  
**A) NYC-DEP Dam Plan Updates** The Board was in receipt of updated portions of the Emergency Action Plan for the Downsville, Neversink and Cannonsville dams controlled by the NYC-DEP. There was no comment.

- ITEM NO. 5(B):  
Miscellaneous Correspondence** The Board reviewed various Miscellaneous Correspondence and noted the following: Dennis Brink and Karen Kleist met with representatives of Pike County Power and Light regarding the January 13th back to back outages. They stated that is was an unusual and rare occurrence that caused the problem (tree limb sporadically grounding one line which did not trigger the fuse to trip and alert the company.) Better means of communications was also discussed.
- ITEM NO. 6:  
EMERGENCY SERVICES REPORTS** Mark O'Brien submitted DTVFD's report for January. There were 41 Fire and 110 EMS dispatches. There were two total loss fires - one in Gold Key Lake and one in Lake Adventure. Only casualties was some damages to fire trucks.
- ITEM NO. 7:  
ROADMASTER REPORT** MOTION was made by Ed Nikles, seconded by Dennis Brink, and unanimously carried to approve the January 15-28, 2018 Roadmaster Report as submitted.
- ITEM NO. 8:  
SEWAGE / ZONING OFFICER REPORT** Chris Wood submitted his report which contained: 2017 Sewage Permit Report; the Dingman-Delaware School complex experienced a nitrate issue during the month of December 2017. He also informed the Board that Appletree has expressed interest in installing new underground holding tanks in Sunrise Section 9; a planning module and Operation & Maintenance Agreement (draft provided) will be required.
- ITEM NO. 9:  
TREASURER'S REPORT** MOTION was made by Ed Nikles, seconded by Dennis Brink, and unanimously carried to approve the February 6, 2018 Treasurer's Report, Bill Payment List, and General Fund balance, and to sign the checks following the meeting.
- ITEM NO. 10: PUBLIC COMMENT** There were no comments from the public or press.
- ITEM NO. 11: EXECUTIVE SESSION** The Board recessed to Executive Session at this time.
- ITEM NO. 12: ADJOURNMENT** There being no further business upon reconvening the regular meeting, MOTION was made by Ed Nikles, seconded by Thomas Mincer, and unanimously carried to adjourn the February 6th meeting.

Respectfully submitted,

Karen Kleist, Secretary/Treasurer