

**DINGMAN TOWNSHIP BOARD OF SUPERVISORS**  
**MAY 19, 2021 MEETING**  
**AGENDA**

**THERE WILL BE AN EXECUTIVE SESSION IMMEDIATELY FOLLOWING THE  
PUBLIC COMMENT PERIOD TO DISCUSS A PERSONNEL MATTER.**

1. CALL TO ORDER - Pledge of Allegiance
2. APPROVAL OF MINUTES: April 20, 2021 Meeting Minutes
3. PUBLIC HEARING
  - a) Har Haven Conditional Use – Continuance Requested to June 1
4. COVID-19 RELATED
5. OLD BUSINESS
  - a) Sunrise Lake Section 9 Water & Sewer
  - b) Garage Project – Change Order No. 1
  - c) Blooming Grove Twp EMS Meeting
  - d) Other Old Business
6. NEW BUSINESS
  - a) 2021 Road Materials Bid
  - b) Other New Business
7. CORRESPONDENCE
  - a) Carmela Smart, Fisher Terrace
  - b) Parks & Recreation Commission
  - c) Miscellaneous Correspondence
8. EMERGENCY SERVICES REPORTS
9. ROADMASTER REPORT
10. SEWAGE/ZONING/CODES ENFORCEMENT OFFICER REPORT
11. TREASURER'S REPORT / SECRETARY'S REPORT
  - a) Payment of Bills:       \$ 65,657.61 General Fund  
                                      \$    473.70 Rec Fund
  - b) General Fund Balance: \$ 1,202,664.23
12. PUBLIC COMMENT PERIOD
13. EXECUTIVE SESSION
14. ADJOURNMENT

- ATTENDANCE:** Thomas E. Mincer, Chairman; Dennis L. Brink, Vice Chairman; Edward D. Nikles, Supervisor; Karen Kleist, Secretary/Treasurer; John H. Klemeyer, Solicitor; and Chris Wood, Sewage/Zoning Enforcement Officer. Present remotely: Jim Ott, Sunrise Lake Section 9, and members of the public and press.
- ITEM NO. 1: CALL TO ORDER** Chairman Mincer called the meeting to order at 7:12 pm, opening with the Pledge of Allegiance. He announced that there would be an Executive Session immediately following the Public Comment Period to discuss a personnel matter.
- ITEM NO. 2: APPROVAL OF MINUTES** MOTION was made by Dennis Brink, seconded by Ed Nikles, and unanimously carried to approve the April 20 Minutes as submitted.
- ITEM NO. 3: PUBLIC HEARING  
Har Haven Conditional Use** The Board was in receipt of a request from Har Haven requesting a continuance to the June 1<sup>st</sup> meeting. MOTION was made by Dennis Brink, seconded by Ed Nikles, and carried. Chairman Mincer abstained due to a previous conflict.
- ITEM NO. 4: COVID-19 RELATED** Effective May 31<sup>st</sup>, all restrictions except for masks will be lifted. Masks must still be worn by those not fully vaccinated.
- ITEM NO. 5: OLD BUSINESS  
A) Sunrise Lake Section 9** Jim Ott informed the Board that he spoke with Tim Craven from PaDEP who informed him that using a frack tank as a holding tank should not be an issue. Chris Wood stated that at the last meeting the Board requested that Attorney Magnotta send an email to Mr. Ott informing that the Township wants something in writing from DEP that the specific frack tank proposed would be acceptable to DEP. Jim Ott acknowledged that he received said email.
- ITEM NO. 5(B):  
Garage Project Change Order #1** The Board was in receipt of the amended Change Order clarifying the total increase for the larger garage doors is \$2,043.16; the Change Order was also reviewed and approved by the Project Engineer. MOTION was made by Ed Nikles, seconded by Dennis Brink, and unanimously carried to approve Change Order #1 dated May 18, 2021.
- ITEM NO. 5(C):  
Blooming Grove Twp. EMS Meeting** The next EMS planning meeting will be held on May 25, 2021 at Blooming Grove Township.
- ITEM NO. 5(D):  
Other Old Business** There was no Other Old Business at this time.
- ITEM NO. 6: NEW BUSINESS  
A) 2021 Road Materials Bid** Shane Williams submitted a list of stone, anstiskid and blacktop quantities he is requesting be put out to bid. It is basically the same as last year. MOTION was made by Dennis Brink, seconded by Ed Nikles, and unanimously carried to authorize advertising for road material bids as requested.
- ITEM NO. 6(B):  
Other New Business** There was no Other New Business at this time.
- ITEM NO. 7: CORESPONDENCE  
A) Carmela Smart, Fisher Terrace** The Board was in receipt of a letter from Ms. Smart complaining that her neighbor has various large trucks parked at his house and seems to be running a business. The Board directed the Zoning Officer to look into the matter.
- ITEM NO. 7(B):  
Parks & Recreation Commission** The Board was in receipt of a Memo from the Rec Board requesting guidance concerning for-profit groups using the Parks when donating the proceeds to a non-profit. The Board feels it would be best to set up a workshop with the Rec Board.

- ITEM NO. 7(C):  
Miscellaneous Correspondence** The Board reviewed various Miscellaneous Correspondence and had no comments.
- ITEM NO. 8:  
EMERGENCY SERVICES REPORTS** A written report was received from Milford Fire Dept. Chief Jeff Christiansen. From April 20-May 18 there were 34 Ambulance calls in Dingman. The Chief's tuck has been purchased and is being outfitted.
- ITEM NO. 9:  
ROADMASTER REPORT** MOTION was made by Ed Nikles, seconded by Dennis Brink, and unanimously carried to approve the May 3-17, 2021 Roadmaster Report at submitted.
- ITEM NO. 10:  
SEWAGE / ZONING OFFICER REPORT** Chris Wood reported on the following: 20.7 tons were collected at the Electronics Recycling even on May 8<sup>th</sup>; He is very busy with permits, and the volume is making it take longer to get permits issued. He has a remote Sewage Advisory Committee meeting on Tuesday. Finally, he reported on emails from the Conservation District regarding needing NPDES permits for lots proposed for development that are owned by a common individual/contractor and are within a ¼ mile of each other. Discussion ensued as to when said requirement was approved and if the County Commissioners are aware of or endorse these requirements.
- ITEM NO. 11:  
TREASURER'S REPORT** MOTION was made by Ed Nikles, seconded by Dennis Brink, and unanimously carried to approve the May 19, 2021 Treasurer's Report, Bill Payment List, and General Fund balance and to sign the checks following the meeting.
- ITEM NO. 12: PUBLIC COMMENT** Thomas Duncan expressed concern about the sewage systems being overloaded and malfunctioning if Har Haven is granted a substantial increase in occupancy. Solicitor Klemeyer stated that they were working on an Operations & Maintenance Agreement and bonding for the sewage, and that he could contact the Township for copies.
- ITEM NO. 13: EXECUTIVE SESSION** The Board recessed to Executive Session at this time.
- ITEM NO. 14: ADJOURNMENT** There being no further business after reconvening the Regular Meeting, MOTION was made by Ed Nikles, seconded by Dennis Brink, and unanimously carried to adjourn the May 19<sup>th</sup> meeting.

Respectfully submitted,

Karen Kleist, secretary/Treasurer