

DINGMAN TOWNSHIP BOARD OF SUPERVISORS
AUGUST 15, 2017 MEETING
AGENDA

1. CALL TO ORDER - Pledge of Allegiance
2. APPROVAL OF MINUTES - August 1, 2017 Meeting
3. OLD BUSINESS
 - a) Mike Sullivan, Pike County Economic Development Authority
 - b) Other
4. NEW BUSINESS
 - a) David & Gail Duke - Request for Temporary C.O.
 - b) 2020 Census - Local Update of Census Addresses Program
 - c) Other
5. CORRESPONDENCE
 - a) Michael Bedrin, PaDEP NE Regional Director
 - b) Habitat for Humanity
 - c) Parks & Recreation Commission
 - d) Miscellaneous Correspondence
6. EMERGENCY SERVICES REPORTS
7. SUBDIVISIONS / LAND DEVELOPMENTS
 - a) Bellini Preliminary Land Development - Extension Request
8. ROADMASTER REPORT
9. SEWAGE/ZONING ENFORCEMENT OFFICER REPORT
10. TREASURER'S REPORT / SECRETARY'S REPORT
 - a) Payment of Bills: \$ 14,535.69 General Fund
\$ 535.18 Rec Fund
\$ 80,600.00 Fire Fund
 - b) General Fund Balance: \$ 1,250,080.68
11. PUBLIC COMMENT PERIOD
12. ADJOURNMENT

- ATTENDANCE:** Thomas E. Mincer, Chairman; Dennis L. Brink, Vice Chairman; Kerry W. Welsh, Supervisor; Karen Kleist, Secretary/Treasurer; John H. Klemeyer, Solicitor; Chris Wood, Sewage/Zoning Enforcement Officer; EMA Coordinator Bill Mikulak; David Duke; Lou Bellini; and members of the public and press.
- ITEM NO. 1: CALL TO ORDER** Chairman Mincer called the meeting to order at 7:30 pm opening with the Pledge of Allegiance.
- ITEM NO. 2: APPROVAL OF MINUTES** MOTION was made by Dennis Brink, seconded by Kerry Welsh, and unanimously carried to approve the August 1, 2017 Minutes as presented.
- ITEM NO. 3: OLD BUSINESS**
A) Mike Sullivan, Pike County EDA Mike Sullivan, Executive Director of the Pike County Economic Development Authority, spoke to the Board about the lengthy permitting process causing potential projects to look elsewhere. The Board agrees that it takes much too long to get permits from the state. Mr. Sullivan has been petitioning the Governor to certify a number of private engineering firms that can conduct state permit reviews (at the applicant's cost) in order to speed up the 1+ year long process. It was suggested that Mr. Sullivan also contact our state Representatives and Senator for assistance.
- ITEM NO. 3(B): Other Old Business** There was no Other Old Business at this time.
- ITEM NO. 4: NEW BUSINESS**
A) David Duke - Request for Temp. CO David Duke was present to request a Temporary Certificate of Occupancy when the entire house is completed and inspected except for the Master Bathroom. He has been completing the house himself, but is nearly ready for the final electrical and building inspections. The Master Bath is only roughed-in. The Board indicated that they would be agreeable to a Temporary CO if they install the door to the master bath so it can be "closed off" from the occupied portion of the house, and that the rest of the house is complete and has passed all inspections. It was decided to carry this item over to the September 19th meeting, at which time Mr. Duke should be ready.
- ITEM NO. 4(B): 2020 Census Local Update of Census Addresses Program** Karen Kleist informed the Board that the Township usually participates in LUCA as far as the maps go. The Board agreed to participate so that the maps can be reviewed and updated/corrected if necessary.
- ITEM NO. 4(C): Other New Business** Karen Kleist informed the Board that the Fall Cleanup Day will be on September 16th from 8 am to noon.
- ITEM NO. 5: CORRESPONDENCE**
A) Michael Bedrein, PaDEP The Board received a letter from the PaDEP NE Regional Director in response to our letter concerning problems at the Maple Park Garden Apartments treatment plant. A copy of the May 3rd Inspection Report and July 11th Notice of Violation which addresses their findings and our concerns.
- ITEM NO. 5(B): Habitat for Humanity** The Board was in receipt of a letter informing of the August 26th dedication of their latest house in Sunrise Lake, and of their Volunteer Appreciation Day on Sunday November 12th at Silver Birches.
- ITEM NO. 5(C): Parks & Recreation Commission** The Board received a request from the Rec Board for authorization to rent a 20x40 event tent for \$400 to use at the Haunted Trail in October. Authorization was granted.
- ITEM NO. 5(D): Miscellaneous Correspondence** The Board reviewed various Miscellaneous Correspondence and had no comments.
- ITEM NO. 6: EMERGENCY SERVICES REPORTS** There were no Reports at this time.

**ITEM NO. 7:
SUBDIVISIONS / LAND DEVELOPMENTS**

A) Bellini Preliminary Land Development - Extension Request: Louis Bellini was present to request additional time to construct the second home on his property; Preliminary approval expires August 2018 and he is not sure when he will be starting construction. The Board asked that he come back closer to the expiration date and it can be evaluated at that time.

**ITEM NO. 8:
ROADMASTER REPORT**

MOTION was made by Kerry Welsh, seconded by Dennis Brink, and unanimously carried to approve the July 31 to August 13, 2017 Roadmaster Report as submitted.

**ITEM NO. 9:
SEWAGE / ZONING OFFICER REPORT**

Chris Wood had nothing noteworthy to report.

**ITEM NO. 10:
TREASURER'S REPORT**

MOTION was made by Kerry Welsh, seconded by Dennis Brink, and unanimously carried to approve the August 15, 2017 Treasurer's Report, Bill Payment List and General Fund balance, and to sign the checks following the meeting.

ITEM NO. 11: PUBLIC COMMENT

Donna Burlazzi asked what the use of the Har Haven property is listed as on the CO. Chris Wood responded that it is a non-conforming use; Resort is not specifically defined in the Zoning Ordinance. Is it possible they could evolve into a school? Chris responded that they would need to submit an application for a school. When would it be considered an actual school versus a school at a resort? Chris stated that if a school becomes the predominant use. Chris stated that when he, as Zoning Officer, makes the determination to either issue a permanent Certificate of Use, deny the CU, or extend the temporary CU, he will be doing so independently of the Supervisors. If the Board does not agree with his determination, they have the right to appeal it.

ITEM NO. 12 ADJOURNMENT

There being no further business, MOTION was made by Kerry Welsh, seconded by Dennis Brink, and unanimously carried to adjourn the August 15th meeting.

Respectfully submitted,

Karen Kleist, Secretary/Treasurer