

**DINGMAN TOWNSHIP BOARD OF SUPERVISORS**  
**MAY 1, 2018 MEETING**  
**AGENDA**

1. CALL TO ORDER - Pledge of Allegiance
2. APPROVAL OF MINUTES - April 3, 2018 Regular Meeting
3. OLD BUSINESS
  - a) Road Materials Bid Tabulation for Award
  - b) Paving Bid Tabulation for Award
  - c) Recreation Events Coordinator/Rec Board Secretary appointment
  - d) Other
4. NEW BUSINESS
  - a) Ancel Fire Loss Escrow Final Release
  - b) Authorization to Attend Flagger Training
  - c) Line Painting Quotes
  - d) Budget Amendment - Resolution #2018-05
  - e) Authorization for Tax Collector to pass on bank fees
  - f) Updated Personnel Policy
  - g) Other
5. CORRESPONDENCE
  - a) Pike County Tax Administration - Abatement
  - b) Miscellaneous Correspondence
6. EMERGENCY SERVICES REPORTS
7. ROADMASTER REPORT
8. SEWAGE/ZONING ENFORCEMENT OFFICER REPORT
9. TREASURER'S REPORT / SECRETARY'S REPORT
  - a) Payment of Bills: \$ 113,075.00 General Fund  
\$ 6,326.63 Rec Fund  
\$ 80,600.00 Fire Tax Fund
  - b) General Fund Balance: \$ 1,097,531.47
10. PUBLIC COMMENT PERIOD
11. ADJOURNMENT

- ATTENDANCE:** Thomas E. Mincer, Chairman; Dennis L. Brink, Vice Chairman; Edward D. Nikles, Supervisor; Karen Kleist, Secretary/Treasurer; John H. Klemeyer, Solicitor; Chris Wood, Sewage/Zoning Enforcement Officer; Jim Snyder, Roadmaster; and members of the public and press.
- ITEM NO. 1: CALL TO ORDER** Chairman Mincer called the meeting to order at 7:00 pm opening with the Pledge of Allegiance.
- ITEM NO. 2: APPROVAL OF MINUTES** MOTION was made by Dennis Brink, seconded by Ed Nikles, and unanimously carried to approve the April 3, 2018 Minutes as presented.
- ITEM NO. 3: OLD BUSINESS**  
**A) Road Materials Bid Awards** Karen Kleist and Jim Snyder presented the Road Materials Bid Tabulation for the bids received and opened on April 30, 2018 (a copy is attached hereto). Jim Snyder recommended awarding the bids to the low bidders as follows: Eureka Stone Quarry- 2-A stone, Surge, Screenings (delivered) and ID2 Wearing Course and Binder Course (FOB); Springbrook Enterprises- Anitskid and Aashto #3 (delivered). Karen Kleist noted that Hanson Aggregates PA and Dunmore Materials are disqualified as both added contingencies to their prices. Solicitor Klemeyer reviewed the bonds and confirmed all were in order. MOTION was made by Dennis Brink, seconded by Ed Nikles, and unanimously carried to award the bids for road materials as recommended by the Roadmaster.
- ITEM NO. 3(B):**  
**Paving Bids Awards** The Board reviewed the Bid Tabulation from the April 30, 2018 Bid Opening. The following bids were received: Nelson Rd - Hanson Aggregates \$102,938.50, Leeward \$107,106.90 & Wayco \$110,418.84; Husson Rd: Hanson Aggregates \$139,025.41, Leeward \$148,452.05, & Wayco \$154,263.82. Roadmaster Jim Snyder recommended awarding the Bids to Hanson as the low bidder. MOTION was made by Ed Nikles, seconded by Dennis Brink, and unanimously carried to award the paving contract for Nelson and Husson Roads to Hanson Aggregates as the low bidder.
- ITEM NO. 3(C):**  
**Recreation Events Coordinator/Rec. Board Secretary** The Board interview several candidates to fill the position of events coordinator and secretary to the Parks & Recreation Commission a couple weeks ago and has made a selection. MOTION was made by Dennis Brink, seconded by Ed Nikles, and unanimously carried to appoint Sylvia Sirin as Recreation Events Coordinator and Secretary to the Parks & Recreation Commission, working part-time at an annual salary of \$6,750, effective April 18, 2018.
- ITEM NO. 3(D):**  
**Other Old Business** There was no Other Old Business at this time.
- ITEM NO. 4: NEW BUSINESS**  
**A) Ancel Fire Loss Escrow Release** Karen Kleist reported that the Ancel house has been issued a CO and the escrow can be released. MOTION was made by Ed Nikles, seconded by Dennis Brink, and unanimously carried to approve a final release from the Ancel Fire Loss Escrow in the amount of \$31,415.45 plus accrued interest.
- ITEM NO. 4(B):**  
**Flagger Training Authorization** All four Road Department employees need to be (re)certified and would like to attend the Flagger Training at the Pike County Training Facility tomorrow. MOTION was made by Ed Nikles, seconded by Dennis Brink, and unanimously carried to authorize Jim Snyder, Dale Snyder, Danny Paffenroth, and Dan Hrobak to attend the flagger training on May 2, 2018 at the County Training Facility.
- ITEM NO. 4(C):**  
**Line Painting Quotes** Jim Snyder submitted four quotes for line painting: Midlantic Marking \$7,853.20, Alpha Space Control \$9,706.68, DBI \$14,978.16, and M. Mayo Striping \$19,413.36. All except Mayo have been used in the past, and no one is significantly better than the other. MOTION was made by Dennis Brink, seconded by Ed Nikles, and unanimously carried to accept the quote for line painting from Midlantic Marking.

- ITEM NO. 4(D):  
Budget Amendment - Res. #2018-05**
- Karen Kleist explained that with the recent changes in office staff, the budget is being amended to create a line item for the Recreation Events Coord/Commission Secretary and transferring \$7500 from Clerical Salaries to that new line item. MOTION was made by Ed Nikles, seconded by Dennis Brink, and unanimously carried to adopt Resolution #2018-05 amending the 2018 Budget.
- ITEM NO. 4(E):  
Tax Collector Authorization to pass on bank fees**
- Karen Kleist informed the Board that NBT Bank will no longer be waiving bad check fees for the Tax Collector's account, and provisions need to be made to allow him to pass the bank's fee on to the party who's check bounced. John Klemeyer will draft a Resolution that will need to be advertised prior to adoption.
- ITEM NO. 4(F):  
Personnel Policy Update**
- Karen Kleist provided copies of the draft updated Personnel Policy reflecting the Board's request to increase the minimum hours needed to receive part-time benefits from 24 hours/week to 32. She noted that the draft is one that we had been working on a couple years ago - the changes contained were reviewed back then, but additional changes had been being considered at the time it got put on the back burner. The Board decided to table this item until the next meeting to allow for additional review.
- ITEM NO. 4(G):  
Other New Business**
- There was no Other New Business at this time.
- ITEM NO. 5: CORRESPONDENCE  
A) Pike County Tax Administration -  
Abatement Request**
- The Board was in receipt of notice from the Tax Administration Office that David Walker has requested an abatement of 2018 property taxes following being determined eligible by the PA Dept. of Veterans Affairs. MOTION was made by Dennis Brink, seconded by Ed Nikles, and unanimously carried to approve the abatement of 2018 taxes for David Walker pending receipt of a copy of the determination letter from the Dept. of Veterans Affairs.
- ITEM NO. 5(B):  
Miscellaneous Correspondence**
- The Board reviewed various Miscellaneous Correspondence and noted the following:
- Good Shepherd Child Care lost their appeal to commonwealth court for real estate tax exemption status.
  - A newspaper article on the Blooming Grove Emergency Services Commission meeting in which the amount of mutual aid ambulance coverage to Dingman Township was discussed with negative connotations. The Board has no idea who the "Dingman Township Official" referenced is, and noted that the number of calls, responses, etc. referenced were not completely accurate. The Board agreed that discussions on the current situation with the lack of adequate EMS volunteers and Township's that rely on others needs to be discussed by the Boards of Supervisors.
- ITEM NO. 6:  
EMERGENCY SERVICES REPORTS**
- There were no Reposts at this time.
- ITEM NO. 7:  
ROADMASTER REPORT**
- MOTION was made by Ed Nikles, seconded by Dennis Brink, and unanimously carried to approve the April 9-22, 2018 Roadmaster Report as presented by Jim Snyder.
- ITEM NO. 8:  
SEWAGE / ZONING OFFICER REPORT**
- Chris Wood noted that permit work is getting busier.
- ITEM NO. 9:  
TREASURER'S REPORT**
- MOTION was made by Dennis Brink, seconded by Ed Nikles, and unanimously carried to approve the May 1, 2018 Treasurer's Report, Bill Payment List, and General Fund balance, and to sign the checks following the meeting.

**ITEM NO. 10: PUBLIC COMMENT**

Supervisor Brink noted that the new trail at the Park is open, and a final inspection of the trail with our Planner, the contractor and Pike Conservation District will be arranged. He also suggested we post some signs warning about ticks like we have at the Preserve.

**ITEM NO. 11: ADJOURNMENT**

There being no further business, MOTION was made by Ed Nikles, seconded by Dennis Brink, and unanimously carried to adjourn the May 1st meeting.

Respectfully submitted,

Karen Kleist, Secretary/Treasurer

## DINGMAN TOWNSHIP - APRIL 30, 2018 ROAD MATERIALS

<b>BIDDER</b>	<b>MATERIAL</b>	<b>UNIT PRICE FOB PLANT</b>	<b>TOTAL COST FOB PLANT</b>	<b>UNIT PRICE DELIVERED</b>	<b>TOTAL COST DELIVERED</b>
<b>EUREKA STONE QUARRY</b> Milford, PA	100 Tons Surge	\$ 10.00	\$ 1,025.00	\$ 13.75	\$ 1,375.00
	1200 Tons 2-A Stone	\$ 7.00	\$ 8,400.00	\$ 10.50	\$ 12,600.00
	100 Tons Aashto #3	\$ 9.50	\$ 950.00	\$ 13.00	\$ 1,300.00
	600 Tons Antiskid	\$ 11.50	\$ 6,900.00	\$ 22.00	\$ 13,200.00
	150 Tons Screenings	\$ 7.50	\$ 1,125.00	\$ 11.00	\$ 1,650.00
	200 Tons ID2 Wearing	\$ 52.52	\$ 10,504.00	\$ + \$82/hr	\$FOB + \$82/hr
	100 Tons Binder Course	\$ 47.66	\$ 4,766.00	\$ + \$82/hr	\$FOB + \$82/hr
<b>HANSON AGGREGATES PA</b> Lake Ariel, PA <i>Contingencies added: * Delivered pricing valid only if no unforeseen road detours or posted roads/bridges. Asphalt index/Escalation Clause applies.</i>	100 Tons Surge	\$ -----	\$ -----	\$ -----	\$ -----
	1200 Tons 2-A Stone	\$ 9.90	\$ 11,880.00	\$ 19.15	\$ 22,980.00
	100 Tons Aashto #3	\$ 12.90	\$ 1,290.00	\$ 22.15	\$ 2,215.00
	600 Tons Antiskid	\$ 14.40	\$ 8,640.00	\$ 23.65	\$ 14,190.00
	150 Tons Screenings	\$ 14.85	\$ 2,227.50	\$ 24.10	\$ 3,615.00
	200 Tons ID2 Wearing	\$ 57.95	\$ 11,590.00	\$ + \$90/hr	\$FOB + \$90/hr
	100 Tons Binder Course	\$ 10.50	\$ 5,050.00	\$ + \$90/hr	\$FOB + \$90/hr
<b>EDWARDS SAND &amp; STONE</b> Elmhurst Twp, PA	100 Tons Surge	\$ 10.00	\$ 1,000.00	\$ 17.00	\$ 1,700.00
	1200 Tons 2-A Stone	\$ 5.00	\$ 6,000.00	\$ 12.00	\$ 14,400.00
	100 Tons Aashto #3	\$ 8.00	\$ 800.00	\$ 15.00	\$ 1,500.00
	600 Tons Antiskid	\$ 10.50	\$ 6,300.00	\$ 17.50	\$ 10,500.00
	150 Tons Screenings	\$ 8.00	\$ 1,200.00	\$ 15.00	\$ 2,250.00
	200 Tons ID2 Wearing	\$ -----	\$ -----	\$ -----	\$ -----
	100 Tons Binder Course	\$ -----	\$ -----	\$ -----	\$ -----
<b>ATKINSON MATERIALS</b> Hawley, PA	100 Tons Surge	\$ 11.80	\$ 1,180.00	\$ 20.97	\$ 2,097.00
	1200 Tons 2-A Stone	\$ 5.49	\$ 6,588.00	\$ 14.66	\$ 17,592.00
	100 Tons Aashto #3	\$ 8.36	\$ 836.00	\$ 17.53	\$ 1,753.00
	600 Tons Antiskid	\$ 12.80	\$ 7,680.00	\$ 21.97	\$ 13,182.00
	150 Tons Screenings	\$ 11.00	\$ 1,650.00	\$ 20.17	\$ 3,025.50
	200 Tons ID2 Wearing	\$ -----	\$ -----	\$ -----	\$ -----
	100 Tons Binder Course	\$ -----	\$ -----	\$ -----	\$ -----
<b>DUNMORE MATERIALS</b> Dunmore, PA <i>Contingencies added: Escalation Clause/Asphalt index</i>	100 Tons Surge	\$ -----	\$ -----	\$ -----	\$ -----
	1200 Tons 2-A Stone	\$ -----	\$ -----	\$ -----	\$ -----
	100 Tons Aashto #3	\$ -----	\$ -----	\$ -----	\$ -----
	600 Tons Antiskid	\$ -----	\$ -----	\$ -----	\$ -----
	150 Tons Screenings	\$ -----	\$ -----	\$ -----	\$ -----
	200 Tons ID2 Wearing	\$ 55.35	\$ 11,070.00	\$ 74.52	\$ 14,904.00
	100 Tons Binder Course	\$ 53.03	\$ 5,303.00	\$ 72.20	\$ 7,220.00
<b>SPRINGBROOK ENT.</b> Lords Valley, PA	100 Tons Surge	\$ -----	\$ -----	\$ -----	\$ -----
	1200 Tons 2-A Stone	\$ 7.00	\$ 8,400.00	\$ 10.50	\$ 12,600.00
	100 Tons Aashto #3	\$ 9.00	\$ 900.00	\$ 12.50	\$ 1,250.00
	600 Tons Antiskid	\$ 10.50	\$ 6,300.00	\$ 14.00	\$ 8,400.00
	150 Tons Screenings	\$ 9.00	\$ 1,350.00	\$ 12.50	\$ 1,875.00
	200 Tons ID2 Wearing	\$ -----	\$ -----	\$ -----	\$ -----
	100 Tons Binder Course	\$ -----	\$ -----	\$ -----	\$ -----

