



- ATTENDANCE:** Thomas E. Mincer, Chairman; Dennis L. Brink, Vice Chairman; Edward D. Nikles, Supervisor; Karen Kleist, Secretary/Treasurer; John H. Klemeyer, Solicitor; Chris Wood, Sewage/Zoning Enforcement Officer; Attorney Baron for Mr./Mrs. Barcia; and members of the public and press.
- ITEM NO. 1: CALL TO ORDER** Chairman Mincer called the meeting to order at 7:00 pm opening with the Pledge of Allegiance.
- ITEM NO. 2: APPROVAL OF MINUTES** MOTION was made by Ed Nikles, seconded by Dennis Brink, and unanimously carried to approve the January 6, 2020 Organization Meeting Minutes as presented.
- ITEM NO. 3: PUBLIC HEARINGS**  
**A) Zoning Amendment – Ord. #01-2020** This Item has been continued since November 19, 2019. Supervisor Mincer restated that he has a potential conflict as he has clients that may benefit from the changes, and as such is abstaining from voting. There was a question as to whether the reduction for the distance between signs for an off-site sign to 500' is adequate. Consultant Tom Shepstone recommended 500'; Chris Wood added that it is being reduced from 1000'. No public comment was received. MOTION was made by Ed Nikles, seconded by Dennis Brink, and carried to adopt Ordinance No. 01-2020, amendment to the Zoning Ordinance.
- ITEM NO. 4: OLD BUSINESS**  
**A) Other Old Business** There was no Other Old Business at this time.
- ITEM NO. 5: NEW BUSINESS**  
**A) Barcia – Finished basement with kitchen** The Barcia's obtained a permit to finish their basement into a Rec Room. They then submitted revised plans to include a kitchen and bath. When reviewed by the Zoning Officer it was determined that the structure could be considered a two family solely by locking the door between the first and second floors. The Barcia's were provided with a sample deed covenant to certify that the house will remain a single-family structure and allowing the Township to inspect annually with notice.
- Attorney Baron was present to object to requiring a covenant as the Ordinance does not require one. After lengthy debate, it was accepted that the Covenant is an offer to the homeowner that will allow them to move on with their project rather than having to file an appeal of the zoning officer's determination with the Zoning Hearing Board. Attorney Baron's clients' strongest objection to the Covenant is the part about inspections. It was decided that the Township would be willing to modify the inspection portion to change it from annually to if we have just cause. Attorney Baron will consult with his client and get back to Solicitor Klemeyer.
- ITEM NO. 5(B):**  
**Loeb Adopt-A-Road Application** The Board reviewed an application from the Loeb family to adopt Weber Road for litter pick-up. Dick Young, who has been doing the road for many years is retiring. MOTION was made by Dennis Brink, seconded by Ed Nikles, and unanimously carried to approve the Adopt-A-Road application from the Loeb Family for Weber Road.
- ITEM NO. 5(C):**  
**Mott Street Bridge** Milford Mayor Sean Strub had asked Supervisor Nikles at the ribbon cutting of the rehabilitated bridge if the Township would remove the "barrier" on our side of the bridge. Karen Kleist reported that she and Jim Snyder went over and the only barrier is the gate just past the last house on Old Bridge Road. In order to open that gate so vehicles could approach the pedestrian only bridge, Quite a bit of work and funds would be needed in order to permit vehicles to drive up to the bridge – most notably approximately 800' of guide rails – as this section of road has not been open since the bridge closed. In addition, the only area to park by the bridge is mostly on NPS land and would only accommodate about 2 cars.
- The bollards blocking the bridge from vehicles are removable – they are locked with a padlock. Knox locks should probably be used so the fire departments (Milford and Dingman) can cross with their UTVs in an emergency.

- ITEM NO. 5(D):  
Other New Business** There was no Other New Business at this time.
- ITEM NO. 6: CORRESPONDENCE  
A) PaDEP re: sewage complaint** The Board received a letter from DEP passing on a complaint they received that there is a sewer leak on South Shore Drive which was reported to Appletree Resource Group without any apparent results. Chris Wood had been working with Appletree on a leak on South Shore Drive he noticed earlier in December. The leak was located, and a broken pipe repaired on December 18<sup>th</sup>.
- ITEM NO. 6(B):  
Milford Twp re: Cooperative Planning** The Board was in receipt of a letter from the Milford Township Board of Supervisors is looking to collaborate on Comprehensive Planning. They would like to meet with Officials and Planning Board members to ascertain the areas to work together. The Board indicated that they would be willing to talk further.
- ITEM NO. 6(C):  
Miscellaneous Correspondence** The Board reviewed various Miscellaneous Correspondence and had no comments.
- ITEM NO. 7:  
EMERGENCY SERVICES REPORTS** DTVFD Chief Mark O'Brien reported that there were 51 Fire and 117 EMS (50 in Dingman) last month.
- ITEM NO. 8:  
ROADMASTER REPORT** MOTION was made by Dennis Brink, seconded by Ed Nikles, and unanimously carried to approve the December 16-29, 2019 Roadmaster Report as submitted.
- ITEM NO. 9:  
SEWAGE / ZONING OFFICER REPORT** Chris Wood submitted his report which included: Dingman-Delaware school had a significant N+N parameter exceedance in November; Igor Perunsky finally received his state approval for car sales and the Township CD has been issued; the revised planning module promised by December 4<sup>th</sup> for Sunrise Section 9 still has not been received.
- ITEM NO. 10:  
TREASURER'S REPORT** MOTION was made by Ed Nikles, seconded by Dennis Brink, and unanimously carried to approve the January 7, 2020 Treasurer's Report, Bill Payment List, and General Fund balance, and to sign the checks following the meeting.
- ITEM NO. 11: PUBLIC COMMENT** No comments were received.
- ITEM NO. 12: EXECUTIVE SESSION** The Board recessed to Executive Session at this time.
- ITEM NO. 13: ADJOURNMENT** There being no further business upon reconvening the regular meeting, MOTION was made by Dennis Brink, seconded by Ed Nikles, and unanimously carried to adjourn the January 7<sup>th</sup> meeting.

Respectfully submitted,

Karen Kleist, Secretary/Treasurer