

**DINGMAN TOWNSHIP BOARD OF SUPERVISORS**  
**SEPTEMBER 1, 2020 MEETING**  
**AGENDA**

**THERE WILL BE AN EXECUTIVE SESSION IMMEDIATELY FOLLOWING THE PUBLIC COMMENT PERIOD  
TO DISCUSS POTENTIAL CODE ENFORCEMENT ACTIONS**

1. CALL TO ORDER - Pledge of Allegiance
2. APPROVAL OF MINUTES: August 4, 2020 Meeting
3. COVID-19 RELATED BUSINESS
  - a) Miscellaneous
4. OLD BUSINESS
  - a) PMWL School Bus Stop Project Update
  - b) Other
5. NEW BUSINESS
  - a) Elena Conklin – Adopt-A-Road Program
  - b) 2021 Pension MMO
  - c) Draft Budget Workshop Schedule
  - d) Other New Business
6. CORRESPONDENCE
  - a)
  - b) Miscellaneous Correspondence
7. EMERGENCY SERVICES REPORTS
8. ROADMASTER REPORT
9. SEWAGE/ZONING/CODES ENFORCEMENT OFFICER REPORT
10. TREASURER'S REPORT / SECRETARY'S REPORT
  - a) Payment of Bills:       \$ 15,557.21 General Fund  
                                      \$     200.00 Recreation Fund  
                                      \$ 277,048.61 Liquid Fuels Fund
  - b) General Fund Balance: \$ 1,198,706.38
11. PUBLIC COMMENT PERIOD
12. EXECUTIVE SESSION
13. ADJOURNMENT

- ATTENDANCE:** Thomas E. Mincer, Chairman; Dennis L. Brink, Vice Chairman; Edward D. Nikles, Supervisor; Karen Kleist, Secretary/Treasurer; John H. Klemeyer, Solicitor; and Chris Wood, Sewage/Zoning Enforcement Officer. Present remotely: DTVFD Chief Mark O'Brien; David Nilsen; and a member of the press.
- ITEM NO. 1: CALL TO ORDER** Chairman Mincer called the meeting to order at 7:00 pm opening with the Pledge of Allegiance.
- ITEM NO. 2: APPROVAL OF MINUTES** MOTION was made by Ed Nikles, seconded by Dennis Brink, and unanimously carried to approve the August 4, 2020 Minutes as presented.
- ITEM NO. 3:  
COVID-19 RELATED BUSINESS** A) Miscellaneous: Karen Kleist reported that the grant application have been submitted to the County. They are anticipating making awards by mid September.
- ITEM NO. 4: OLD BUSINESS**  
A) **PMWL School Bus Stop Project** Karen Kleist reported that she was contacted by the PWL Board President regarding getting the needed corrections bonded so the bus stop can be used in the interim. The updated Bond Agreement was reviewed by the Alternate Solicitor and forwarded to the POA. Their Engineer will be updating the cost estimate and forwarding to Mike Weeks for review.
- ITEM NO. 4(B):  
Other Old Business** There was no Other Old Business at this time.
- ITEM NO. 5: NEW BUSINESS**  
A) **Elena Conklin – Adopt-a-Road** The Board was in receipt of an application from Elena Conklin to adopt Nelson Road for litter pickup. MOTION was made by Dennis Brink, seconded by Ed Nikles, and unanimously carried to approve the application as submitted.
- ITEM NO. 5(B):  
2021 Pension MMO** Karen Kleist presented the 2021 Pension Minimum Municipal Obligation Worksheet. Applying 2020 projected wages for plan participants to the formula provided by PMRS, the Pension contribution for 2021 is \$32,878. MOTION was made by Ed Nikles, seconded by Dennis Brink, and unanimously carried to approve the 2021 Pension MMO as presented.
- ITEM NO. 5(C):  
Draft Budget Workshop Schedule** The Board agreed to the draft Budget Workshop Schedule as presented ad to change the first regular November meeting from November 3 to the 5<sup>th</sup>. Budget workshops will be at 6 pm before te regular October and November meetings and at 6 pm On October 27<sup>th</sup>.
- ITEM NO. 5(D):  
Other New Business** There was no Other New Business at this time.
- ITEM NO. 6: CORRESPONDENCE**  
A) **Miscellaneous Correspondence** The Board reviewed various Miscellaneous Correspondence and had no comments.
- ITEM NO. 7:  
EMERGENCY SERVICES REPORTS** DTVFD Chief Mark O'Brien submitted their August Report which contained 25 fire and 48 EMS dispatches, and they responded to 8 incidents within the DWGNRA this summer. Seven members began scuba training for the Dive Team. Mark received a quote from a company near Philadelphia in the amount of \$52.50 per EMT.
- ITEM NO. 8:  
ROADMASTER REPORT** MOTION was made by Ed Nikles, seconded by Dennis Brink, and unanimously carried to approve the August 10-23, 2020 Roadmaster Report as submitted.
- ITEM NO. 9:  
SEWAGE / ZONING OFFICER REPORT** Chris Wood reminded that the Electronics Recycling Event is on September 12<sup>th</sup> from 8:30 to 1:00 at the Park. The Zoning hearing Board will meet on September 22, 2020 to hear the Variance request of Mr. Gowen to extend an existing nonconforming deck.

**ITEM NO. 10:  
TREASURER'S REPORT**

MOTION was made by Dennis Brink, seconded by Ed Nikles, and unanimously carried to approve the September 1, 2020 Treasurer's Report, Bill Payment List, and General Fund balance, and to sign the checks following the meeting.

**ITEM NO. 11: PUBLIC COMMENT**

There were no comments from the Public.

**ITEM NO. 12: EXECUTIVE SESSION**

The Board recessed to Executive Session at this time to discuss potential code enforcement actions.

**ITEM NO. 13: ADJOURNMENT**

There being no further business after reconvening the regular meeting, MOTION as made by Dennis Brink, seconded by Ed Nikles, and unanimously carried to adjourn the September 1<sup>st</sup> meeting.

Respectfully submitted,

Karen Kleist, Secretary/Treasurer