

**DINGMAN TOWNSHIP BOARD OF SUPERVISORS**  
**OCTOBER 4, 2022 MEETING**  
**AGENDA**

**THERE WILL BE AN EXECUTIVE SESSION FOLLOWING THE PUBLIC COMMENT PERIOD TO DISCUSS  
POTENTIAL LITIGATION & A PERSONNEL MATTER.**

1. CALL TO ORDER - Pledge of Allegiance
2. APPROVAL OF MINUTES: July 19, 2022 Meeting  
August 2, 2022 Meeting
3. PUBLIC HEARINGS
  - a) Zoning Amendment #07-2022 – Floodplain & Multi-family Housing
4. OLD BUSINESS
  - a) Sunrise Lake Section 9 Water & Sewer
  - b) Preserve at Milford Hills
  - c) Route 739 Traffic Signal
  - d) Pike County Hazard Mitigation Plan
  - e) Other Old Business
5. NEW BUSINESS
  - a) William MacKeigan – Request for bathroom in shed
  - b) Road Materials Bid Tabulation/Award
  - c) Appointment to Parks & Recreation Commission
  - d) Other New Business
6. CORRESPONDENCE
  - a) Renee Hoover re: Constable at polls
  - b) Miscellaneous Correspondence
7. EMERGENCY SERVICES REPORTS
8. ROADMASTER REPORT
9. SEWAGE/ZONING/CODES ENFORCEMENT OFFICER REPORT
10. TREASURER'S REPORT / SECRETARY'S REPORT
  - a) Payment of Bills: \$ 15,783.84 General Fund  
\$ 495.00 Rec Fund  
\$
  - b) General Fund Balance: \$ 1,242,200.03
11. PUBLIC COMMENT PERIOD
12. EXECUTIVE SESSION
13. ADJOURNMENT

- ATTENDANCE:** Thomas E. Mincer, Chairman; Edward D. Nikles, Supervisor; Theo Balu, Supervisor; Karen Kleist, Secretary/Treasurer; John H. Klemeyer, Solicitor; Chris Wood, Sewage/Zoning Enforcement Officer; Shane Williams, Roadmaster; and members of the public and press.
- ITEM NO. 1: CALL TO ORDER** Chairman Mincer called the meeting to order at 7:00 pm opening with the Pledge of Allegiance.
- ITEM NO. 2: APPROVAL OF MINUTES** MOTION was made by Ed Nikles, seconded by Thomas Mincer, and unanimously carried to approve the July 19, 2022 Minutes as presented. MOTION was made by Theo Balu, seconded by Ed Nikles, and unanimously carried to approve the August 2, 2022 Minutes as presented.
- ITEM NO. 3: PUBLIC HEARINGS**  
**A) Zoning Amendment #07-2022** A duly advertised public hearing was held to consider adoption of an amendment to the Zoning Ordinance exempting government owned bridges from needing to obtain a floodplain variance, but rather submitting all required state permits, and fixing a conflict in Section 305 by listing multi-family housing as a conditional use – not a special exception. No public comment was received. MOTION was made by Ed Nikles, seconded by Theo Balu, and unanimously carried to adopt Ordinance No. 07-2022, amendment to the Zoning Ordinance.
- ITEM NO. 4: OLD BUSINESS**  
**A) Sunrise Lake Section 9** There was nothing new to report.
- ITEM NO. 4(B):**  
**Preserve at Milford Hills** There was nothing new to report.
- ITEM NO. 4(C):**  
**Route 739 Traffic Signal** The Board was in receipt of notice that the traffic light failed inspection on August 23<sup>rd</sup>. Preemption detectors 1 & 2 are not located as shown on the plans and #2 & 3 are obstructed by tree vegetation. The Board requested Solicitor Klemeyer sent a letter to the Delaware Township Solicitor informing that the Delaware Plaza traffic signal in Dingman Township was activated but did not pass inspection, and Weis still has not fulfilled the terms of the Traffic Signal Maintenance Agreement.
- ITEM NO. 4(D):**  
**Pike County Hazard Mitigation Plan** The Board was in receipt of notice from the Community Planning Office that the County Plan need to be adopted by the Township in order to be eligible for disaster funds through FEMA/PEMA. A sample Resolution was provided. The Secretary was directed to prepare the Resolution for the next meeting.
- ITEM NO. 4(E):**  
**Other Old Business** There was no Other Old Business at this time.
- ITEM NO. 5: NEW BUSINESS**  
**A) William MacKeigan – Request for Bathroom in Shed** Mr. MacKeigan was present regarding his request for a waiver of the need to submit a Sewage Planning Module to install a bathroom in a shed. The shed (a workshop) is quite a distance from the house and the bathroom would be a convenience. A water line would be run from the house also. He also submitted a signed Covenant reinforcing that the shed would not at any time be used as a residence. MOTION was made by Theo Balu, seconded by ed Nikles, and unanimously carried to grant a waiver of requiring a sewage planning module to Mr. MacKeigan to add a bathroom to a shed subject to recording of the Covenant.
- ITEM NO. 5(B):**  
**Road Materials Bid Tabulation** The only bid received was from Dingmans Ferry Stone, who bid on all but the asphalt items. H&K Group submitted a quote under COSTARS for asphalt products, but hauling fees were not clear. Shane Williams was asked to contact them about it. MOTION was made by Ed Nikles, seconded by Theo Balu, and unanimously carried to award the stone materials to Dingmans Ferry Stone as the only bidder.

**ITEM NO. 5(C): Parks & Recreation Commission Appointment** The Board was in receipt of a request from Jaquelyn Hofmann to serve on the Parks & Recreation Commission. Karen informed the Board she has already been helping out at events. MOTION was made by Thomas Mincer, seconded by Ed Nikles, and unanimously carried to appoint Jaquelyn Hofmann to fill the vacancy on the Parks & recreation Commission for the remainder of the term.

**ITEM NO. 5(D): Other New Business** There was no Other New Business at this time.

**ITEM NO. 6: CORRESPONDENCE**  
**A) Renee Hoover re: Constable at Polls** The Board was in receipt of a letter from Renee Hoover urging the Board to have the Constable deputize someone so that both polling locations can be covered to assure voters feel safe at the polls. She also suggested that it would be a good idea to preview potential deputies. The Board asked the Secretary to find out if the appointed constable had yet posted the required bond.

**ITEM NO. 6(B): Miscellaneous Correspondence** The Board reviewed various Miscellaneous Correspondence and had no comments.

**ITEM NO. 7: EMERGENCY SERVICES REPORTS** DTVFD Assistant Chief Bill Mikulak reported that there were 38 Fire and 142 EMS (72 in Dingman) during the month of September.

**ITEM NO. 8: ROADMASTER REPORT** MOTION was made by Ed Nikles, seconded by Theo Balu, and unanimously carried to approve the September 19-29, 2022 Roadmaster Report as submitted.

**ITEM NO. 9: SEWAGE / ZONING OFFICER REPORT** Chris Wood had nothing of note to report.

**ITEM NO. 10: TREASURER'S REPORT** MOTION was made by Theo Balu, seconded by Ed Nikles, and unanimously carried to approve the October 4, 2022 Treasurer's Report, Bill Payment List, and General Fund balance and to sign the checks following the meeting.

Karen passed on a request from the Rec Board to have a bonfire during the Haunted Trail. Following discussion, MOTION was made by Ed Nikles, seconded by Theo Balu, and unanimously carried to allow a bonfire subject to coordinating with the Fire Department and having it under supervision by a Rec Board member at all times.

**ITEM NO. 11: PUBLIC COMMENT** Steve Raider informed everyone that there is a GAIT Workshop for veterans on October 15 sponsored by the Pike County Commissioners, EMA and others that promises to be very informative.

**ITEM NO. 12: EXECUTIVE SESSION** The Board recessed to Executive Session at this time.

**ITEM NO. 13: ADJOURNMENT** There being no further business upon reconvening the regular meeting, MOTION was made by Ed Nikles, seconded by Theo Balu, and unanimously carried to adjourn the October 4<sup>th</sup> meeting.

Respectfully submitted,

Karen Kleist, Secretary/Treasurer